



**NATIONAL
COMMODITY
EXCHANGE
LIMITED**

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Circular No: NCEL/Operations/24/2010

**All Registered Brokers of
National Commodity Exchange Limited**

Subject: - **Maintenance of Brokers' Key Personnel Information**

NCEL General Regulation 3.16 requires that each broker shall provide to Exchange the required information about its key personnel, as defined therein, and shall notify immediately any change in the particulars provided.

To facilitate this process, the Exchange has made available a form in CSR application through which brokers can maintain information of their key personnel. To setup key personnel details, menu path is as follows in CSR application:

CSR Menu>Setup>Broker Key Personnel

To view Key Personnel details report

CSR Menu >Operations report>Key Personnel details

Brokers are advised to take note of the above and update the said information in CSR.

You are also requested to keep the information always updated through this form.

For and on behalf of NCEL

**Shehzad Hussain Makhani
Head of Operations**